

## HIGH COMMISSION FOR THE REPUBLIC OF TRINIDAD AND TOBAGO NEW DELHI, INDIA

## ATTESTATION OF DOCUMENTS

## **PURPOSE**

The High Commission attests the authenticity of the endorsement of the Ministry of External Affairs of India on a document. The Ministry of External Affairs endorsement is in the form of a stamp. The High Commission's attestation is in the form of a stamp.

## **APPLICATION PROCESS**

- 1. Submit the following documents to the High Commission in person or by mail:
  - (a) Cover letter from Company
  - (b) Original documents endorsed by CPV Division, Ministry of External Affairs.
  - (c) Photocopies of each document that requires attestation
  - (d) Fees INR 285 per Attestation

Fee to be paid through bank draft payable to the - **HIGH COMMISSION OF TRINIDAD AND TOBAGO** 

(e) If document(s) is/are to be mailed to you, please provide the following fees:

INR 560 Courier fee within India

INR 3040 Courier fee for outside India

- (f) Self-addressed envelope if documents are to be mailed to you.
- 2. The processing time may take up to 2-3 working days. Pick up documents at the High Commission within that time with the Ticket received at drop off. If return by courier is required, it will be sent via courier upon completion.