



**HIGH COMMISSION FOR THE REPUBLIC OF TRINIDAD AND TOBAGO
NEW DELHI, INDIA**

PROCEDURE TO REQUEST A CERTIFICATE OF CHARACTER FROM THE TRINIDAD AND TOBAGO POLICE SERVICE (TTPS)

What is a Certificate of Character?

A Certificate of Character is an official document issued by the Trinidad and Tobago Police Service which states whether a person has any previous convictions recorded against him/her.

Who may apply for a Certificate of Character?

A citizen of Trinidad and Tobago or of any foreign country who previously lived in Trinidad and Tobago may apply for a Certificate of Character.

How do I apply for a Certificate of Character if I reside overseas?

The following documents must be submitted:

- Have your fingerprints recorded at a Police Station in your country of residence.
- Fingerprints not recorded in a Police Station must be certified by an authorised Notary Public and have the Notary Public's stamp affixed.
- Copy of Passport bio-data page.
- Money order in the amount of TT\$50.00 or US\$9.00 payable to Senior Superintendent CID/CRO
- Self addressed return registered mail package.

The documents must be submitted via Registered Mail to:

Office of the Senior Superintendent
Criminal Investigations Department and Criminal Records Office
Police Headquarters
Cor. St. Vincent and Sackville Streets
Port of Spain
Republic of Trinidad and Tobago

For further clarification please call +1868 627 3761.