

NOMINATION FORM FOR A NATIONAL AWARD

Year 20.....

Please read instructions carefully before completing this form.

1. SURNAME OF NOMINEE

FIRST NAME

OTHER NAME

MR. MRS. MISS. MS. OTHER (Specify) e.g. REV., PROF., DR.....

2. DATE OF BIRTH Year Month Day

3. Is the nominee a citizen of Trinidad and Tobago? Yes No

If "No", please state the country of citizenship.....

4. Occupation/Profession

5. Home Address or Postal Address

6. Business Address

7. Contact Nos.: Home: Bus.: Mobile:

8. Is the nominee the holder of a National Award? Yes No

If "Yes" give name, year and sphere of activity for which the award was given:.....

9. Sphere of activity for which the award is recommended

10. Number of years involved in the sphere of activity for which the award is recommended

11. Was the nominee previously nominated by you? Yes No

If "Yes", state year(s)

12. Name of person/ Organization making the nomination

13. Address of Person/Organization

Telephone Nos.: Home: Bus: Other:

Occupation/Business of Organization

Date.....

Signature

SECTION ONE

NOMINEE INFORMATION

Please complete the following sections either in typewritten form or in legible handwriting

Name of Organization	Award/Certificate	Year Received

Give details of significant achievements in sphere of activity. State concisely in what way the Nominee's contribution is/was national in scope and therebyimpinged on National development.

How does the nominee's achievements/contributions stand out from others in the sphere of activity for which Award is recommended?

To what extent has the nominee been influential in the sphere of activity?

SECTION TWO

THIS SECTION IS TO BE COMPLETED ONLY IN RESPECT OF A NOMINEE RECOMMENDED FOR AN AWARD IN THE FIELD OF GALLANTRY.

Please state in detail the act of gallantry for which the nominee is being recognized

SECTION THREE

Testimonials

Please list names and addresses of persons who can attest to endorse the contributions/ achievements of the nominee

SECTION FOUR

Names, addresses and occupations of persons/organisations endorsing your nomination.

In the case of organisation/s the name/s, address/es and signature/s of the Head/s of the Organisation/s is/are required

NAME: _____

ADDRESS: _____

OCCUPATION: _____

NAME: _____

ADDRESS: _____

OCCUPATION: _____

NAME: _____

ADDRESS: _____

OCCUPATION: _____

INSTRUCTIONS FOR COMPLETION OF NOMINATION FORM

Persons who are making the nominations are asked to ensure that all particulars requested in respect of the nominee are supplied. In particular,

1. The names given shall be the correct names;
2. A contact telephone number should be included; and
3. The nominee information in the sphere in which the award is recommended should be concise. Please do not use more than two pages.

Nomination forms completed in accordance with the instructions should be addressed to:

The Secretary
National Awards Committee
Private Bag 466
Port-of-Spain

The closing date for the receipt of nominations for National Awards is

CATEGORIES OF NATIONAL AWARDS

There are five categories of National Awards as follows:

- Order of the Republic of Trinidad and Tobago which may be awarded to any person who has rendered distinguished and outstanding service to Trinidad and Tobago: O.R.T.T;
- Chaconia Medal which may be awarded to any person who has performed long and meritorious service to Trinidad and Tobago tending to promote the national welfare or strengthen the community spirit: C.M.T.T;
- Medal for the Development of Women which may be awarded to any person for outstanding contribution to the development of women's rights and issues: M.D.W;
- Hummingbird Medal which may be awarded to any person who has rendered loyal and devoted service beneficial to Trinidad and Tobago in any field of human endeavour or for gallantry or other humane action: H.B.M;
- Medal of Merit which may be awarded for outstanding and meritorious service in the Public Service, the Defence and Protective Services or service with Statutory Bodies performing national functions: M.O.M.

HOW AWARDS ARE MADE

Nominations are made for National Awards by members of the Public and/or Organizations to the National Awards Committee.

The National Awards Committee considers these nominations and forwards its recommendations to the Prime Minister.

The Prime Minister in turn considers the recommendations of the National Awards Committee and may or may not accept and may add to them. The Prime Minister advises the President accordingly.

The President makes the award on the advice of the Prime Minister, subject to the consent of the recommended nominee.