



CONSULATE GENERAL FOR THE REPUBLIC OF TRINIDAD AND TOBAGO

185 Sheppard Avenue West, Toronto, Ontario, M2N 1M9
Tel: (416) 495-9443 Fax: (416) 495-6934, Email: congentoronto@foreign.gov.tt

INSTRUCTIONS FOR APPLICATION FOR ADOPTION CERTIFICATE

An application for an Adoption Certificate MUST be accompanied by the following:-

1. Completed application form for an Adoption Certificate which includes letter of authorization
2. One (1) coloured copy of all documents listed below where applicable:-
 - a. Handwritten Adoption Certificate
 - b. A valid Government Photo ID (Trinidad and Tobago or Canadian)
 - c. Change of name document where necessary

The processing cost of obtaining an electronic adoption certificate is CDN\$20.00. All fees are to be paid by money order only, payable to the "Consulate General of Trinidad and Tobago". (Please note that the Consulate does not accept cash).

Additional Copies of Electronic Adoption Certificate

The cost of obtaining an additional issue(s) of an adoption certificate is CDN\$5.00 per additional copy. This fee is added on to the processing fee of CDN\$20.00 above.

The electronic adoption certificate will be delivered via FedEx to the address provided in the application.



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LETTER OF AUTHORISATION
FOR THE CONSULATE GENERAL OF THE REPUBLIC OF TRINIDAD AND
TOBAGO TO REQUEST AN ADOPTION CERTIFICATE

TO : Registrar General, Trinidad and Tobago, W.I.

FROM :
.....

ADDRESS :
.....

CITY : PROVINCE:
..... POSTAL CODE
:.....

I,....., hereby authorise the Consulate General of the Republic of Trinidad and Tobago in Toronto to request, on my behalf, an adoption certificate issued by the Ministry of Legal Affairs, Port-of-Spain.

Sincerely,

.....

..... Signature of Applicant

.....

Date



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APPLICATION FOR ADOPTION CERTIFICATE (OVERSEAS)

SECTION A – APPLICANT’S DETAILS

Applicant’s name Mr./Miss/ Mrs. :

Date of birth :

Place of Birth :

Date of Adoption Order :

Name of Adopter (parent/guardian) :

Name of Adoptee :

SECTION B – APPLICANT’S CONTACT INFORMATION

Address:..... Apt. Number

City:..... Province: Postal Code

E-mail:

Telephone: Work: Home: Cell:

TT Passport Number: Date of Issue:

Place of Issue:

OTHER VALID PHOTO ID

Desc: ID#:

Place of Issue :..... Date of Issue:.....

.....
Applicant’s signature

.....
Date