

EXPRESSION OF INTEREST

IGOV/EOI/001/23

Closing Date – 28th April 2023

Expression of Interest For The Implementation of a Web-Based Enterprise Resource Planning (ERP) Management System for the Trinidad and Tobago Postal Corporation (TTPOST)

Background

The National Information and Communication Technology Company Limited, branded as "iGovTT" (hereinafter referred to as "the Company") was incorporated in July 2009 as a state-owned enterprise to continue the realisation of the National Information, Communication and Technology (ICT) Strategy for transforming Trinidad and Tobago into a knowledge-based economy.

The Company procures, project manages, implements and maintains Enterprise-Wide and major ICT solutions for Government, as well as, provides value-added ICT support services to Government Ministries, Divisions and Agencies (MDAs).

The Company is therefore seeking Submissions for an Expression of Interest For The Implementation of a Web-Based Enterprise Resource Planning (ERP) Management System for the Trinidad and Tobago Postal Corporation (TTPOST).

Requirements

Proponents are required to submit a Proposal for an Expression of Interest For The Implementation of a Web-Based Enterprise Resource Planning (ERP) Management System for the Trinidad and Tobago Postal Corporation (TTPOST).

Scope of Services can be reviewed in Appendix 7.1 – Terms of Reference

Purchase of EOI Packages

Expression of Interest (EOI) packages are available directly from for a **non-refundable fee of Five Hundred Trinidad and Tobago Dollars (TTD 500.00)** VAT Inclusive or equivalent USD for foreign Proponents. Packages can be purchased directly from iGovTT's eTender website via credit card at <https://igov.etenderworld.tt/>.

Payment Guidelines

Local & Foreign Proponents

Step 1 - Log on to iGovTT's eTender Website – <https://igov.etenderworld.tt/>

Step 2 - Go to Home Screen

Step 3 - Purchase and download Tender package

EOI Process

The Expression of Interest (EOI) will be conducted as follows:

1. Pre-Qualification

The Pre-Qualification Package is available as Appendix B.

2. Invitation to provide a Demonstration

Successful Proponents at the Pre-Qualification will be invited to provide a demonstration of their ERP Management System.

EOI Timetable

Event	Date	Time
Issue of EOI	11 th April 2023	N/A
Vendor Clarification meeting	14 th April 2023	10:00 a.m.
Deadline for Submissions of Questions/Queries	19 th April 2023	4:00 p.m.
Deadline for issuing final Addendum	21 st April 2023	4:00 p.m.
Deadline for submission of EOI	28 th April 2023	3:00 p.m.

Request For Information

The Company requires the following to be submitted when requesting information:

- All requests for information shall be emailed to tenders@igovtt.tt
- The EOI number must be in the subject of your email
- Your Company's Name and Contact Email

Submission of EOI

Bids shall be submitted electronically to <https://igov.etenderworld.tt> no later than **3:00 p.m. on 28th April 2023**.

Please be guided by the following steps for EOI packages submissions:

1. Log in to portal at <https://igov.etenderworld.tt>;
2. Download EOI; and
3. Upload your submission before deadline at 3:00 p.m. on 28th April 2023.

Conditions of Participating in the EOI Process

iGovTT **DOES NOT BIND ITSELF** to accept any Bid, nor to reimburse Proponents for any expenses incurred in preparation of EOI submissions.

By issuing this EOI, iGovTT is not bound in any way to enter into any contractual or other arrangement with any party.

iGovTT reserves the right to terminate, amend or vary the EOI process by notice to all Proponents in writing. The Company will not accept liability for any losses caused to you as a result of this change.