



## HIGH COMMISSION FOR THE REPUBLIC OF TRINIDAD AND TOBAGO

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### GUIDELINES FOR REPATRIATING CREMATED REMAINS TO TRINIDAD AND TOBAGO

#### A. Procedure

1. The funeral home representative/ family member should submit the documents listed at B below to the High Commission by mail or in person. E-mail a scan of the documents for review to [hclondonconsular@foreign.gov.tt](mailto:hclondonconsular@foreign.gov.tt) prior to final submission to ensure the documents are appropriate.
2. If submitting the final documents in person, e-mail or telephone the High Commission to make an appointment to do so. Documents will be processed on the same day and returned.
3. Documents should be submitted at least 3 weeks prior to travel to Trinidad and Tobago.
4. Once the all the documents are received by the High Commission, they are certified and transmitted to Trinidad and Tobago. All repatriations require the approval of the Ministry of Health, the Ministry of National Security and the Customs and Excise Division before the remains could arrive in Trinidad and Tobago.
5. It takes approximately 5 to 10 working days to obtain the approval. This time could vary depending on the circumstances of the death.
6. The High Commission will e-mail the funeral home/ family member to inform approval has been granted.
7. Questions/clarification should be directed to [hclondonconsular@foreign.gov.tt](mailto:hclondonconsular@foreign.gov.tt).

#### B. Documents required for sending (repatriating) cremated remains (ashes of the deceased) to Trinidad and Tobago

1. Original passport (Trinidad and Tobago or UK passport is acceptable. If not available, the original birth certificate of the deceased and supporting affidavit, if applicable, must be submitted.).
2. Original death certificate
3. Original Certificate of Cremation.
4. Original letter from the Funeral Home confirming that the urn contains only cremated remains of the deceased.
5. Copy of flight itinerary
6. Contact details of person accompanying the cremated remains if applicable.
7. Fees payable by postal order made out to the "High Commission for the Trinidad and Tobago" or cash if submitting the documents in person payment (provide exact change). The fee is £10.00 per document that requires certification.
8. Include a pre-paid USPS/ FedEx/ UPS label for the return of the documents if not collecting them in person.