



HIGH COMMISSION FOR THE REPUBLIC OF TRINIDAD AND TOBAGO

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UNITED KINGDOM

OBTAINING A DEATH CERTIFICATE FROM TRINIDAD AND TOBAGO

OPTION 1

Order the death certificate online from the Registrar General Department, Ministry of Legal Affairs of the Republic of Trinidad and Tobago via the following link:

<https://rgd.legalaffairs.gov.tt/ttAFSCClient/type> .

The applicant will be asked to upload supporting documents and pay via credit card.

The death certificate will be mailed to the address you indicate, even if it is outside of Trinidad and Tobago.

To obtain an Apostille (authentication certificate on the death certificate that is sometimes required if the death certificate is required for use in a foreign country) send an e-mail to rgdcivilonline@gov.tt to request same and include the Web Order Reference number in the subject line.

OPTION 2

You can apply for the death certificate through this High Commission in London by mail only. Mail the below documents to the High Commission:

1. Complete application form. Download the form from the High Commission's website <http://foreign.gov.tt/hclondon>

Please ensure that every field of the form is filled in, the hand writing is clear and the form is signed and dated. Include your e-mail address on the bottom of the form.

2. Copy of one (1) valid photo ID (TT and foreign are acceptable)
3. Copy of documents that show your connection to the person on the death certificate you are ordering (e.g. birth certificate, marriage certificate, affidavit, court document, adoption certificate)
4. UK Postal Order for £15.00 made payable to HIGH COMMISSION FOR TRINIDAD AND TOBAGO for one (1) copy of the death certificate and postage. If you reside outside the UK the fee is £20.00 and you would need to make arrangements with someone in the UK to make the payment on your behalf.

The fee breakdown is as follows: £3.00 death certificate + £2.00 diplomatic service charge + £10.00 postage of the death certificate in the UK (£15.00 if you reside outside of the UK).

If you require more than one copy of the death certificate include £5.00 for each additional copy.

Once all the documents are received, it takes between 4 to 8 weeks for the High Commission to receive the certificate from the Registrar General Department in Trinidad and Tobago. You may be contacted if additional information is required. The certificate will be mailed to you when it is received.

Other Guidelines

1. Make sure your telephone number and e-mail are on the form so that you can be contacted should further information be required.