



HIGH COMMISSION FOR THE REPUBLIC OF TRINIDAD AND TOBAGO

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UNITED KINGDOM

LIFE CERTIFICATES FOR TRINIDAD AND TOBAGO PENSIONERS AND NIS BENEFICIARIES

Government Pensioners (Civil, Fire, Prison and Judicial Services)

Retired Public and Other Officers, Widows and Orphans from Trinidad and Tobago are required to submit Life Certificate forms to the Pensions Branch, Treasury Division, Ministry of Finance in April and October of each year.

Retired Police Officers, Fire Officers

Retired Police Officers are required to submit Life Certificates in April and October each year.

National Insurance Board (NIB) Beneficiaries

Beneficiaries of the NB Retirement, Invalidity and Disablement Pensions, Survivors Benefits and Employment Injury Death Benefits are required to submit Life Certificates to the NIB in June and December each year.

Guidelines for making appointments to endorse Life Certificates

The High Commission's Notary Public can endorse the Life Certificate and NIB forms and submit to the relevant office in Trinidad and Tobago on the applicant's behalf.

This service is provided by appointment only. To make an appointment call +44 (0)20-7245-9351, select Option 3 or send an e-mail to hclondonconsular@foreign.gov.tt.

The applicant is required to bring the form received in the mail and valid photo ID at the time of the appointment. Include a telephone number and email on the form. If a form was not received in the mail, the High Commission will provide a generic form. The form must be signed in the presence of the Notary Public at the High Commission.

There is no fee for this service.

The following is guidance for when to submit the Life Certificate form:

<i>Form</i>	<i>Month Due</i>	<i>Recommended time to schedule appointment at the High Commission</i>
Pension Form for <ul style="list-style-type: none"> • Pensions Division, Ministry of Finance • Pension for Retired Prison Officers, Widows and Orphans • Police Service • Fire Service • Defence Force 	April October	Any working day in April Any working day in October
NIB form	June December	First two weeks in June First two weeks in December