



HIGH COMMISSION FOR THE REPUBLIC OF TRINIDAD AND TOBAGO

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UNITED KINGDOM

OBTAINING A MARRIAGE CERTIFICATE FROM TRINIDAD AND TOBAGO

OPTION 1

Order the marriage certificate online from the Registrar General Department, Ministry of Legal Affairs of the Republic of Trinidad and Tobago via the following link:

<https://rgd.legalaffairs.gov.tt/ttAFSCClient/type> .

The applicant will be asked to upload the supporting documents and pay via credit card.

The marriage certificate will be mailed to the address you indicate, even if it is outside of Trinidad and Tobago.

To obtain an Apostille (authentication certificate on the marriage certificate that is sometimes required if the marriage certificate is required for use in a foreign country) send an e-mail to rgdcivilonline@gov.tt to request same and include the Web Order Reference number in the subject line.

OPTION 2

You can apply for the marriage certificate through this High Commission in London by mail only. Mail the below documents to the High Commission:

1. Complete application form. Download the form from the High Commission's website <http://foreign.gov.tt/hclondon>

Please ensure that every field of the form is filled in, the hand writing is clear and the form is signed and dated. Include your e-mail address on the bottom of the form.

2. Copy of one (1) valid photo ID (TT or foreign are acceptable)
3. Copy of document that shows a name change if the name on the marriage certificate is different to the name on your current photo ID (e.g. marriage certificate, deed poll, court document, divorce decree, adoption certificate)
4. UK Postal Order for £15.00 made payable to HIGH COMMISSION FOR TRINIDAD AND TOBAGO for one (1) copy of the birth certificate and postage. If you reside

outside the UK the fee is £20.00 and you would need to make arrangements with someone in the UK to make the payment on your behalf.

The fee breakdown is as follows: £3.00 marriage certificate + £2.00 diplomatic service charge + £10.00 postage of the marriage certificate in the UK (£15.00 if you reside outside of the UK).

If you require more than one copy of the marriage certificate include £5.00 for each additional copy.

Once all the documents are received, it takes between 4 to 8 weeks for the High Commission to receive the certificate from the Registrar General Department in Trinidad and Tobago. You may be contacted if additional information is required. The certificate will be mailed to you when it is received.

Other Guidelines

1. Make sure your telephone number and e-mail are on the form so that you can be contacted should further information be required.