



Government of the Republic of Trinidad and Tobago
Ministry of Foreign and CARICOM Affairs

DETAILS OF PERSON SUBMITTING DOCUMENTS FOR AUTHENTICATION AND APOSTILLE
PLEASE COMPLETE FORM LEGIBLY IN BLOCK LETTERS

KINDLY NOTE THE FOLLOWING:
Processing time is **three(3) to five(5)** working days.
The hours of collection are as follows: **Fridays – 10:00am – 2:00pm**
If you miss your appointment date, please contact the Consular Affairs Division to set a new date for collection.
Tel: 623-6894/285-5029 / Email: authentication@foregin.gov.tt
If the person submitting the documents is unable to collect, please ensure an authorization form (available at the reception desk) is completed with a copy of the collector’s identification.

Part A (To be completed by applicant or authorised person)

- 1. Type of Documents:
.....
.....
- 2. Country documents are to be used in:
.....
- 3. Name (person submitting the documents):
.....
.....
- 4. Name of company (only applicable if submission is being made on behalf of a company):
.....
.....
- 5. Address:
.....
.....
.....
- 6. Contact Number: (H) (O)..... (C).....
- 7. Identification: ID #: / D.P #: / P.P #:
- 8. Date of submission: Signature:

Part B (To be completed upon collection)

- 9. Collected by (Block letters):
- 10. Signature: Date of collection:

Part C (FOR OFFICAL USE ONLY)

Date confirmed for collection:

Remarks:

CHAPTER 7:04

STATUTORY DECLARATIONS ACT

I, do solemnly and sincerely declare as follows:
(BLOCK LETTERS)

I make this declaration conscientiously believing the same to be true and according to the Statutory Declarations Act,
and I am aware that if there is any statement in this declaration which is false in fact, which I know or believe to be false
or do not believe to be true, I am liable to fine and imprisonment.

Declared before me this day of 20.....

(Signed)