



Government of the Republic of Trinidad and Tobago

Ministry of Foreign and CARICOM Affairs

**DETAILS OF PERSON SUBMITTING DOCUMENTS FOR AUTHENTICATION AND APOSTILLE
PLEASE COMPLETE FORM LEGIBLY IN BLOCK LETTERS**

KINDLY NOTE THE FOLLOWING:

Processing time is **three (3) to five (5)** working days.

The hours of collection are as follows: **Fridays – 10:00am – 2:00pm**

If you miss your appointment date, please contact the Consular Affairs Division to set a new date for collection.

Tel: 623-6894/285-5029 / Email: authentication@gov.tt

If the person submitting the documents are unable to collect, please ensure a completed authorization form (available at the reception desk) is completed with a copy of the collector’s identification.

Part A (To be completed by applicant or authorised person)

- 1. Type of Documents:
.....
.....
- 2. Country documents are to be used in:
.....
- 3. Name (person submitting the documents):
.....
.....
- 4. Name of company (**only applicable if submission is being made on behalf of a company**):
.....
.....
- 5. Address:
.....
.....
.....
- 6. Email Address:
- 7. Contact Number: (H) (O)..... (C).....
- 8. Identification: ID #: / D.P #: / P.P #:
- 9. Date of submission: Signature:

Part B (To be completed upon collection)

- 10. Collected by (Block letters):
- 11. Signature: Date of collection:

Part C (FOR OFFICAL USE ONLY)

Date confirmed for collection:

Remarks:

CHAPTER 7:04

STATUTORY DECLARATIONS ACT

I, do solemnly and sincerely declare as follows:
(BLOCK LETTERS)

I make this declaration conscientiously believing the same to be true and according to the Statutory Declarations Act, and I am aware that if there is any statement in this declaration which is false in fact, which I know or believe to be false or do not believe to be true, I am liable to fine and imprisonment.

Declared before me this day of 20.....

(Signed)