THE URBAN DEVELOPMENT CORPORATION OF TRINIDAD AND TOBAGO LIMITED (UDeCOTT)

REQUEST FOR PROPOSALS
CONSULTANCY SERVICES FOR THE TRINIDAD AND TOBAGO REVITALISATION PROGRAMME

The Urban Development Corporation of Trinidad and Tobago Limited (UDeCOTT) invites suitably qualified and experienced entities to submit proposals for the **Consultancy Services for the Trinidad and Tobago Revitalisation Programme.**

In accordance with the Public Procurement and Disposal of Public Property Act, 2015 (as amended), suppliers of goods, works and services, interested in conducting business with UDeCOTT must be registered on the OPR Procurement Depository. The relevant guidelines for registration can be found on the OPR website via https://oprtt.org/procurement-depository/. Therefore, UDeCOTT is inviting suitably qualified suppliers to register and apply for pre-qualification in the OPR's Procurement Depository for the following:

Line of Business Code: 80101604 – Project administration or planning

The tender process for this project will be conducted via UDeCOTT's E-Tender System. The RFP package will be available on the E-Tender System from **Wednesday February 4, 2026.** To access the Tender, Proponents must register on the E-Tender System via https://udecott.etenderworld.tt/login.php.

Should you encounter any technical difficulties in accessing or using the system, you are to immediately contact our IT Helpdesk at 225-4004 ext. 206 or etenderhelpdesk@udecott.com, carbon copying the Office of the Chief Procurement Officer at tenders@udecott.com.

The successful contractor shall be chosen using competitive selection process as set out in the Request for Proposals (RFP).

INFORMATION SESSION

An Online Information Session will be held **via Microsoft Teams** on **Thursday February 12, 2026, at 9:00 a.m.**

Interested parties are kindly asked to confirm their availability, together with the **names and preferred email addresses** of their representatives who will be in attendance, via email to tenders@udecott.com.

SUBMISSION

Proponents are advised that submissions must include ALL the documents as set forth in the RFP and must be in accordance with the terms therein.

Failure to do so may result in disqualification.

The deadline date for submission of proposals is **March 4, 2026, at 2:00 p.m. (AST).**

Additional information may be requested through email forwarded to the attention of **The Office of the Chief Procurement Officer** at tenders@udecott.com.

UDeCOTT reserves the right to reject any or all proposals for failure to comply with any mandatory requirements stated in the RFP.

THE OFFICE OF THE CHIEF PROCUREMENT OFFICER

FREQUENTLY ASKED QUESTIONS (FAQs)

CONSULTANCY SERVICES FOR THE TRINIDAD AND TOBAGO REVITALISATION PROGRAMME

What is the purpose of this Request for Proposal?
The purpose of this Request for Proposal is to identify and contract a suitably qualified and experienced Consultant to undertake the Project.

When will the RFP be available?
The RFP package will be available on UDeCOTT's E-Tender System from Monday February 4, 2026.

Are interested parties required to register with the Office of the Procurement Regulator?
Proponents are advised that in light of the proclamation of the Public Procurement and Disposal of Public Property Act, 2015, all proponent interested in conducting business with UDeCOTT must be registered on the OPR Procurement Depository. The relevant guidelines for registration can be found on the OPR website via https://oprtt.org/procurement-depository/. Proponents are required to apply for pre-qualification in the OPR's Procurement Depository for the following:

Line of Business Code: 80101604 – Project administration or planning

Is it mandatory to attend the online information session?
Attendance to the online information session is **not** mandatory. It does, however, provide a greater understanding of the requirements of the RFP.

Are there any eligibility requirements for this Procurement Process?
In order to be eligible for evaluation and/or consideration to provide the Services, Proponents must be able to demonstrate the following:

- Incorporation or otherwise registered to do business in Trinidad and Tobago as evidenced by the Certificate of Incorporation or Registration (as applicable);
- Submission of Statutory Clearance/Compliance Certificates, (for companies incorporated/registered in Trinidad and Tobago) valid as at the tender submission deadline, namely;
    - VAT Clearance Certificate
    - BIR Clearance Certificate
    - NIS Certificate of Compliance

Are interested parties required to register with the Office of the Procurement Regulator?

Proponents are advised that in light of the proclamation of the Public Procurement and Disposal of Public Property Act, 2015, all proponent interested in conducting business with UDeCOTT must be registered on the OPR Procurement Depository. The relevant guidelines for registration can be found on the OPR website via https://oprtt.org/procurement-depository/.

Are Proponents required to purchase the RFP package?
There will be no cost for the RFP package.

Are Proponents required to submit a Bid Bond with their Proposals?
No, a Bid Bond is not required for this RFP.

Proponents are to note that the responses provided as guidance to these Frequently Asked Questions does not relieve the Proponent of its obligation and responsibility to fulfil and comply with all requirements of the Request for Proposals.

udecott

Urban Development Corporation
Of Trinidad And Tobago Limited

TRINIDAD AND TOBAGO REVITALIZATION PROGRAMME: TRINIDAD PROJECTS FOR REQUEST FOR PROPOSAL (RFP) CONSULTANCY

The Urban Development Corporation of Trinidad and Tobago Limited

SCOPE OF WORKS

Table of Contents

1. Overview

The Trinidad and Tobago Revitalization Blueprint "Trinidad and Tobago Global Logistical Hub" represents the Government's vision to kick-start the Economic Expansion of Trinidad and Tobago while strategically and intentionally stepping away from total dependence on the energy sector and create a country that is "Safe, Equitable, Attractive and Functional."

2. Scope of Works

The consultant shall be required to provide Employer's Requirements and Pre-Construction project documentation and drawings as follows:

1. Project Scope of Works
2. Conceptual Architectural Design
3. Preliminary Mechanical, Electrical & Plumbing (MEP) Design
4. Preliminary Civil/ Structural Engineering Design.
5. Budget Estimate
6. Tender Breakdown (Pricing Schedule)
7. Performance Specifications
8. Site Cadastral
9. Site Topography
10. Geotechnical Survey information
11. Town and Country Planning Division (TCPD) Outline Approval

2.1. Project Scope of Works

The scoping stage shall be guided by UDeCOTT and shall allow for frequent and timely inputs:

1. Establishment of the User's Requirements:
    a) Visit the property and carry out an initial appraisal.
    b) Assist the Client in preparing the Client's requirements.
        i. Project Background- Overview; Roles and Responsibilities
        ii. Schedule of Accommodation
        iii. External Works and Parking Requirements

iv. Technical Requirements
v. Design Standards and Criteria

c) Identify alternative solutions for the project.
d) Advise on the need for services by external consultants or specialists.

2.2. Conceptual Architectural Designs

The architectural conceptual design shall comprised of the following:

1. Prepare a preliminary design and discuss with the Client.
   a. Site Development Diagrams
   b. Preliminary Architectural Concepts
   c. Outline of Material, Structure, Services and Standards in conjunction with relevant consultants
2. Arrange an approximate preliminary estimate of cost.
3. Develop the final design.
4. Submit the final design proposals and specifications.

2.3. Preliminary Mechanical, Electrical & Plumbing (MEP) Design

The MEP preliminary design shall be comprised of the following:

1. Conceptual design and system selection for mechanical (HVAC, ventilation), electrical (power distribution, lighting, earthing), and plumbing (water supply, drainage) systems.
2. Preliminary load estimates and layouts to inform budgets, feasibility, and coordination with architecture and structure.
3. Preparation of preliminary drawings and schematics (not final detailed designs).
4. Coordination among disciplines to avoid clashes before detailed design.

2.4. Preliminary Civil/ Structural Engineering Design.

The Civil/ Structural preliminary design shall be comprised of the following:

1. Conceptual civil and structural layout drawings
2. Typical framing and foundation concept sketches
3. Preliminary design notes or engineering report outlining:
4. Design assumptions
5. Structural systems selected
6. Key risks and constraints
7. Input to preliminary cost estimates (high-level quantities and systems)

2.5. Budget Estimate

The Budget Estimate should be comprised of the Preparation of a Budget Estimate for the proposed works.

2.6. Tender Breakdown (Pricing Schedule)

The Tender Breakdown (Pricing Schedule) should be comprised of the Preparation of a tender breakdown (pricing schedule) for the proposed works.

2.7. Performance Specifications

The Performance Specifications stage should be comprised of detailed performance specifications for the proposed works in accordance with the following codes and standards. See Appendix 1.

2.8. Cadastral

The Consultant shall obtain a Cadastral Survey prepared by a Licensed Land Surveyor. The survey shall include:

- Legal property boundaries
- Parcel dimensions
- Bearings and distances
- Lot area
- Identification of Encroachments, Easements, rights-of-way, and servitudes

- Tie-in to existing survey monuments where applicable
- Preparation of a certified Cadastral Survey Plan suitable for statutory submissions

2.9. Topographical Survey

The Consultant shall obtain a Topographical Survey prepared by a Licensed Land Surveyor, covering the full extent of the site and adjacent areas where necessary.
The survey shall include:

- Existing ground levels and contours (interval to be agreed)
- Spot elevations
- Natural and man-made features, including:
- Buildings and structures
- Roads, pavements, drains, and culverts
- Trees, watercourses, and significant vegetation
- Boundary lines as per the cadastral survey
- Existing utilities (visible and reported)
- Benchmarks and reference levels

2.10. Geotechnical Survey

The Consultant shall engage a qualified Geotechnical Engineer to carry out a Geotechnical Investigation appropriate to the scale and nature of the proposed development.

The investigation shall include:

- Boreholes and/or test pits at suitable locations and depths
- Laboratory testing of soil samples
- Assessment of:
- Soil stratification
- Bearing capacity
- Settlement characteristics

- Groundwater conditions

Geotechnical Report shall be prepared, including:

- Findings and test results
- Engineering recommendations for:
- Foundation systems
- Earthworks
- Pavements
- Retaining structures (if applicable)

2.11. Town and Country Planning Division (TCPD) Outline Approval

The Consultant shall prepare and coordinate the submission for Outline Planning Permission to the Town and Country Planning Division (TCPD).

The scope shall include:
Preparation of planning drawings and documentation required for outline approval, including:

- Site location plan
- Site layout plan
- Preliminary development proposal
- Coordination with relevant authorities, where applicable
- Submission of the application to TCPD
- Liaison with TCPD during the review process
- Incorporation of TCPD comments into revised submissions as required

3. Role and Responsibilities of the Designers

3.1. The Contractor shall assume full responsibility for the professional quality, completeness, accuracy and co-ordination of all design documents and its conformance with all applicable laws, rules, regulations and orders governing said work.

3.2. The Designers shall consider the scale and character of the surrounding urban fabric in designing above ground structures.

3.3. The Designers shall consider sustainable initiatives including but not limited to the following:

- **Water Efficiency:** Water Greywater system (recycled rainwater) for flushing fixtures
- **Energy Efficiency:** Computerized building management system optimizes energy use by mechanical and electrical systems. Solar Energy use within the building to cut energy costs, Use of natural daylighting to reduces lighting energy cost
- **Material Selection:** Regional materials used throughout design: concrete, landscape materials, finishes, etc. Use of interior finishes made from recycled materials
- **Indoor Environmental /Air Quality:** Low-emission materials—paints, coatings, adhesives, sealants and floorings are used throughout to maximize indoor air quality.

- All design documents (including drawings, plans, schedules, equipment manuals etc.) shall sufficiently describe all elements, details, components, materials, and other information necessary for the functional and operational for its intended purposes.

- The Contractor shall perform all Design Services described in, contemplated by, inferable from, or necessary or desirable to achieve the objectives specifically stated in the Scope of Works, including all Design Services necessary for the conceptual design with all applicable guidelines, requirements and standards. The conceptual designs must give careful and adequate consideration to ensure efficient, cost effective, safe, functional, constructible and that the final product is easily maintained and at minimal cost.

- The Contractor shall prepare, as necessary, surveys and topographic information including photographs.

- All design and construction documents shall be prepared using the English (metric) system.

- Design services shall be performed by licensed design professionals. The standard of care for architectural and engineering services performed shall be the highest degree of care and skill used by design professionals practicing under the same time and locality conditions.

Appendix I

ARCHITECTURAL DESIGNS

PLANNING	• Town and Country Planning Regulations • Regional Corporation Regulations
BUILDINGS/ STRUCTURES	• International Building Code (IBC) 2018. • Caribbean Uniform Building Code (CUBIC) • AWPA U1 – User Specification for Treated Wood: 2012 • American Society of Civil Engineers code ASCE-7-05 • International Building Code (IBC) for earthquake loading using equivalent static analysis and compared to CUBIC. A peak ground acceleration of 0.4g shall be used. • American National Standards Institute (ANSI) • American Concrete Institute ACI 318 • American Institute of Steel Construction (AISC manuals) • ASHRAE Standard 189.1
LIFE SAFETY	• NFPA 101-2015 – Life Safety Code • NFPA 1-2015 – Fire Code
UNIVERSAL ACCESSIBILITY	• Accessible and Usable Buildings and Facilities ANSI A177.1:2014
SUSTAINABILITY	• LEED v4 Guidelines
LOCAL REGULATIONS	• GORTT Office Outfitting Policy • The Occupational Safety and Health Act 1, 2004 as amended 2006

STRUCTURAL DESIGNS

VERTICAL LOADS	• American Society of Civil Engineers (ASCE): ASCE 7-05 Minimum Design Loads for Buildings and Other Structure
EARTHQUAKE LOADS	• ASCE 7-05 and International Building Code (IBC) 2009 - (Refer to Seismic Research Unit website http://www.uwiseismic.com/Maps.aspx for Hazard Maps of Trinidad and Tobago -2475 year Return Period)
WIND LOADS	• ASCE 7-05 (Trinidad 117mph, Tobago 130mph – 3 sec. Gust for Trinidad and Tobago)
REINFORCED CONCRETE	• American Concrete Institute (ACI): ACI 318-08 or latest Building Code Requirements for Structural Concrete
STRUCTURAL STEEL	• American Institute of Steel Construction (AISC): Manual of Steel Construction (Load & Resistance Factor Design), Specification for Structural Steel Buildings (AISC 360-10), • AISC 341 – 10 including Supplement No. 1 dated 2006 (Seismic Provisions for Structural Steel Buildings • AISC 358 - 10 including Supplement No. 1 dated 2009 (Prequalified Connections for Special and Intermediate Steel Moment Frames for Seismic Applications
STRUCTURAL MASONRY	• ACI 530-05 / ASCE 5-05 / TMS 402-02
STEEL REINFORCEMENT	• ASTM A615 GR 60 – Fy = 60 ksi, Fu = 75 ksi
STRUCTURAL STEEL MATERIAL:	• ASTM A992 – Fy = 50 ksi (Wide Flange and Hot Rolled Sections) • ASTM A36 – Fy = 36 ksi (Plates)
OTHER STANDARDS	• ASTM – American Society for Testing and Materials
IMPORTANT NOTE:	• The structural designs should comply to the Ministry of Works and Infrastructure Latest Structural Design Guidelines for Trinidad & Tobago

- All structural drawings should be stamped and signed with a registered
- Civil / Structural Engineer's Board of Engineers' stamp of T&T.
- All designs must be accompanied by structural design calculations which must include the following:
    - Design Data Sheet
    - Design Methodology Sheet with assumptions made in the modelling of the structure.
    - Drawing of the complete mathematical model used in the structural (manual or computer) analysis.
    - Clear input and output data.
    - An electronic copy of the computer structural model.

LOCAL REGULATIONS

- Trinidad and Tobago Standard - Recommendations for the Design of Building – TTS 16 90 400 (1978)
- National Building Code of Trinidad & Tobago
- BAPE WIND CODE (1981)
- Wind Speed Maps for the Caribbean for Application with the Wind Load Provisions of ASCE 7 shall be used to determine reference velocities as defined in ASCE 7.

ROADWAY, ROAD PAVEMENT DESIGNS

AASHTO Codes (American Association of State Highway and Transportation Officials

MECHANICAL, ELECTRICAL & PLUMBING ENGINEERING DESIGN REQUIREMENTS

The planned service life of the Design shall be 30 years. The planned service life of all mechanical, electrical and electronic equipment shall be 15 years. The planned service lives shall take into account the maintenance requirements of the relevant materials and equipment. Equipment that is sourced must have local providers to

supply replacements when the need arises. All designs for Mechanical, Electrical and Plumbing Systems must conform with the following proposed codes and standards:

ELECTRICAL

- ANSI C37.13 – 2015 Standard for Low-Voltage AC Power Circuit Breakers Used In Enclosures
- ANSI C37.14 - 2015 Standard for DC (3200 V and below) Power Circuit Breakers Used in Enclosures
- ANSI C57.12.00 – 2010 Standard for General Requirements For Liquid-Immersed Distribution, Power, And Regulating Transformers
- ANSI C57.12.01 – 2015 Standard for General Requirements For Dry-Type Distribution And Power Transformers
- ANSI C63.12 – 2015 Standard Recommended Practice For Electromagnetic Compatibility Limits And Test Levels
- ANSI C80.1 - 2015 Electrical Rigid Steel Conduit
- ANSI C80.3 - 2015 Electrical Metallic Tubing - Steel (EMT-S)
- ANSI C80.6 - 2018 Electrical Intermediate Metal Conduit

HVAC

- ASHRAE Handbook—HVAC Applications, 2019
- ASHRAE Handbook—HVAC Systems and Equipment, 2020
- ASHRAE 55 – 2017 Thermal Environmental Conditions for Human Occupancy

- ASHRAE 62.1 - 2019 Ventilation for Acceptable Indoor Air Quality
- ASHRAE 90.1 - 2019 Energy Standard for Buildings except Low-Rise Residential Buildings
- ASHRAE Standard 90.4 - 2019 Energy Standard for Data Centers
- ASHRAE Standard 185.1 - 2020 Method of Testing UV-C Lights for Use in Air-Handling Units or Air Ducts to Inactivate Airborne Microorganisms
- ASHRAE Standard 202-2018 Commissioning Process for Buildings and Systems
- ASHRAE 2020 Smart Grid Application Guide: Integrating Facilities With The Electric Grid
- ASME A17.1 / CSA B44 – 2019 Safety Code for Elevators and Escalators

PLUMBING

- ASME B31 – Standards of Pressure Piping
- ASME B31.3 – 2020 Process Piping
- ASME B31.8 - 2018 Gas Transmission and Distribution Piping Systems
- ASME B31.9 – 20120 Building Services Piping
- ASME B31.12 - 2019 Standard on Hydrogen Piping and Pipelines
- ICC IFC 2021 International Fire Code
- ICC IPC 2021 International Plumbing Code
- ICC IMC 2021 International Mechanical Code
- ICC IFGC 2021 International Fuel Gas Code

- ICC IECC 2021 International Energy Conservation Code
- ICC IPSDC 2021 International Private Sewerage Disposal Code
- ICC ISPSC 2021 International Swimming Pool and Spa Code
- ASME B16 – Standards of Pipes and Fittings
- ICEA Class H Flexible Cables
- IEEE 730 Software QA Plans
- IEEE 830 Recommended Practice for Software Requirements Specifications
- NFPA 10 – 2018 Standards on Portable Fire Extinguishers
- NFPA 13 – 2019 Standard for the Installation of Sprinkler System
- NFPA 14 - 2019 Standard for the Installation of Standpipes and Hose Systems
- NFPA 15 – 2022 Standard water spray fixed systems for fire protection
- NFPA 17 – 2021 Standard for Dry Chemical Extinguishing Systems
- NFPA 17A – 2021 Standard for Wet Chemical Extinguishing Systems
- NFPA 20 – 2019 Standard for the Installation of Stationary Pumps for Fire Protection
- NFPA 22 – 2018 Standard for Water Tanks for Private Fire Protection
- NFPA 24 – 2022 Standard for the Installation of Private Fire Service Mains and Their Appurtenances

- NFPA 45 – 2019 Standard on Fire Protection for Laboratories Using Chemicals

LIFE SAFETY

- NFPA 54 – 2021 National Fuel Gas Code
- NFPA 58 – 2020 Liquefied Petroleum Gas Code
- NFPA 59 – 2021 Utility LP-Gas Plant Code
- NFPA 59A – 2019 Standard for the Production, Storage, and Handling of Liquefied Natural Gas (LNG)
- NFPA 70 – 2020 National Electric Code
- NFPA 72 – 2019 National Fire Alarm and Signalling Code
- NFPA 75 – 2020 Standard for the Fire Protection of Information Technology Equipment
- NFPA 88A – 2019 Standard for Parking Structures
- NFPA 90A – 2021 Standard for the Installation of Air-Conditioning and Ventilating Systems
- NFPA 91 – 2020 Standard for Exhaust Systems for Air Conveying of Vapors, Gases, Mists, and Particulate Solids
- NFPA 92 – 2021 Standard for Smoke Control Systems
- NFPA 101 - 2021 Life Safety Code
- NFPA 110 – 2022 Standard for Emergency and Standby Power Systems

- NFPA 111 – 2022 Standard on Stored Electrical Energy Emergency and Standby Power Systems
- NFPA 418 – 2021 Standard for Heliports
- NFPA 780 – 2020 Standard for the Installation of Lightning Protection Systems
- NFPA 820 – 2020 Standard for Fire Protection in Wastewater Treatment and Collection Facilities
- NFPA 900 – 2019 Building Energy Code

LOCAL REGULATIONS

- Requirements of the OSH Authority in accordance with the OSH Act 2004 with amendments of 2006
- Requirements of the EMA of Trinidad and Tobago & Water Pollution Rules 2019
- Requirements of the Trinidad and Tobago Fire Service (TTFS), Ministry of National Security of Trinidad and Tobago
- Requirements of the Electrical Inspectorate Division, Ministry of Public Utilities of Trinidad and Tobago
- SMACNA HVAC Duct Construction Standards
- The National Plumbing Code of Trinidad and Tobago
- Trinidad & Tobago Electricity Commission Wiring for Light & Power 8th Edition
- Trinidad & Tobago Electrical Wiring Code Part 1 - Low Voltage Installations (TTS 171: Part 1: 2015)

- Trinidad & Tobago Electrical Wiring Code Part 2 - High Voltage Installations (TTS 171: Part 2: 2002)
- Trinidad & Tobago Electrical Wiring Code Part 3 – Renewable Energy Systems and Interconnection Requirements (TTS 171: Part 3: 2011)
- Workplace Design – Lighting of Indoor work places – Specification (TTS 611-2008)
- Water and Sewerage Authority Guidelines for Design and Construction of Water and Wastewater Systems in Trinidad and Tobago

STATUTORY REQUIREMENTS

All designs shall be prepared in accordance with and in compliance with the guidelines, regulations and statutory and legal requirements of all Governmental Statutory and Regulatory Agencies and other service providers which include:

1. Town & Country Planning Division (TCPD)
2. Water and Sewerage Authority (WASA)
3. Trinidad and Tobago Electricity Commission (T&TEC)
4. Local Health Authorities
5. Ministry of Works and Transport (Drainage Division, Highways Division)
6. Division, Traffic Management Branch and other applicable Divisions
7. Regional Corporations
8. Trinidad and Tobago Fire Services
9. Environmental Management Authority (EMA)
10. Telecommunications Services of Trinidad and Tobago (TSTT)