

# INSTRUCTIONS FOR APPLICATION FOR ADOPTION CERTIFICATE

*(Please Read Carefully)*

1. Submit completed Application Form for Adoption Certificate.
2. Submit one (1) notarized copy of a VALID form of photo identification (eg. Bio-data page of Passport *or* Permanent Resident Card *or* Driver License *or* ID Card).
3. Submit Original Adoption Certificate *(if available)*.

***In the absence of the Original Adoption Certificate -Notarized copies of any two (2) forms of VALID identification as listed above, must be submitted.***

## **FEES (One Money Order per Applicant) (PERSONAL CHECKS ARE NOT ACCEPTED)**

Diplomatic Fee – US\$2.00

Adoption Certificate Fee – US\$12.00

Postage Fee – \$25.00 *(Subject to change without notice)* – Applies to applicants who reside within Alabama, Florida, Georgia, Kentucky, Louisiana, Mississippi, North Carolina, South Carolina, Tennessee and Texas

Postage Fee – \$35.00 *(Subject to change without notice)* – Applies to applicants who reside outside of the above listed States

**NOTE:** The Diplomatic Fee, Adoption Certificate Fee and Postage Fee may be combined into one (1) Money Order made payable to:- **Consulate General of Trinidad and Tobago** *(Do not abbreviate)*

**Mail your application form, supporting documents and fees to:-**

**CONSULAR SECTION  
Trinidad and Tobago Consulate General  
1000 Brickell Avenue, Suite 800  
Miami, FL 33131**

**Attn: Adoption Certificates**

**APPROXIMATE TIME FOR RECEIPT OF ADOPTION CERTIFICATES IS 12 WEEKS**



**Government of the Republic of Trinidad and Tobago**

**Consulate General, Miami**

**APPLICATION FOR ADOPTION CERTIFICATE**

I hereby apply for a Computerized Adoption Certificate from the Registrar General's Office, Port of Spain, Trinidad and Tobago.

Particulars of the Applicant are as follows:-

**NAME**.....

**DATE OF BIRTH**.....  
(DATE) (MONTH) (YEAR)

**DATE OF ADOPTION ORDER**.....

**ADOPTER (PARENT/GUARDIAN)**.....

**ADOPTEE**.....

**MY ADDRESS AND TELEPHONE CONTACT IN THE UNITED STATES OF AMERICA ARE:**

**STREET** .....

**CITY** .....

**STATE AND ZIP CODE** .....

**TELEPHONE (.....)**.....

**TRINIDAD AND TOBAGO PASSPORT #** .....

**DATE OF ISSUE** ..... **PLACE OF ISSUE** .....

.....  
**SIGNATURE OF APPLICANT**

.....  
**DATE**