

Embassy of The Republic Of Trinidad And Tobago, Washington DC

1708 Massachusetts Ave, NW Washington DC 20036

202-467-6490 ext. 1003

Passport Collections Procedures

PLEASE NOTE: At this time in person passport collections are NOT being facilitated by the Embassy's Immigration Department. All passports will be mailed to applicants using the instructions below.

Before following the instructions listed below, please call The Embassy between 6 -12 weeks of the date of submission of your application and provide your (MRP) number so that confirmation can be provided on the status of your application.

After verifying that your new passport is ready, please be sure to submit the following documents via mail to the office:

1. CURRENT TRINIDAD & TOBAGO PASSPORT with your original receipt and MRP/Application ID number slip
2. MONEY ORDER in the amount of \$26.35 made payable to 'The Embassy of Trinidad and Tobago.'
3. AUTHORIZATION LETTER, giving the Embassy of T&T permission to have your passport(s) (old and new) sent back to you via USPS Overnight Express mail. Please clearly state the address of where you would like to have the passport mailed. *Please make use of the authorization letter provided below*

Documents should be mailed to the address below:

Attention: Immigration Department
Embassy of the Republic of Trinidad and Tobago
1708 Massachusetts Avenue, NW
Washington, DC 20036

Date: --/--/----

Mail Authorization letter

To whom it may concern,

I _____ authorize the Embassy of the Republic of Trinidad and Tobago to mail my machine readable passport along with any other documents to the address below.

Name: _____

Address 1: _____

Address 2: _____

City/State: _____

Zip code: _____

Phone No: _____

MRP Number: _____ **SIGNATURE** _____