

**iGOV/RFP/01/18 -
The Supply, Delivery, Installation, Commissioning and Maintenance of an
Electronic Monitoring Solution for Offender Tracking in Trinidad and Tobago
Closing Date: 06 July 2018**

PLEASE SEE INSTRUCTIONS BELOW

The National Information and Communication Technology Company Limited invites proposals for The Supply, Delivery, Installation, Commissioning & Maintenance of an Electronic Monitoring Solution for Offender Tracking in Trinidad and Tobago.

Summary of the Scope of Services

To supply and maintain a full turnkey solution that shall integrate with an EGIS/ESRI Platform and other various systems such as CCTV, video, data and other integrative areas for the Electronic Monitoring Solution (EMS) in Trinidad and Tobago. The solution shall include the application of GPS electronic monitoring devices and a Service Level Agreement (SLA) for a three (3) year period. The electronic monitoring devices will be affixed to individuals subject to electronic monitoring for compliance with orders of the Courts. Required will be hardware, software, equipment and materials to implement a fully functional Disaster Recovery Site (Warm Standby) in Trinidad and Tobago.

The EMS shall be aligned at a minimum to the specifications detailed in the U.S. Department of Justice, Office of Justice Programs, National Institute of Justice Standard for Offender Tracking Solutions <https://www.ncjrs.gov/pdffiles1/nij/249810.pdf> and Act No. 11 of 2012 ("the Act") as amended by *Legal Supplement Part B-Vol. 53, No. 1- 2nd January, 2014*.

Request for Proposal (RFP) packages are available for a non-refundable fee of **TTD2250.00 (VAT inclusive)** and for **foreign proponents USD322.00** to be paid via bank deposit and wire transfer only.

Payment Instructions for local proponents

- Deposit cash or certified cheque to:
- **Beneficiary Bank Details:**
Bank Name: First Citizens Bank
Account Number: 1778953
- **Beneficiary's Name** - National Information and Communication Technology Company Limited
- **Beneficiary's Address** – Lord Harris Court, #52 Pembroke Street Port of Spain

Payment instructions for foreign proponents for wire transfer

Intermediary Bank:

Swift Code: PNBUS33PHL /ABA 026005092
Wells Fargo Bank N.A.
International Operations
P.O. BOX 13860
Philadelphia, Pennsylvania
19101-3866
U.S.A.

Beneficiary Bank:

SWIFT Code: FCTTTPS
First Citizens Bank
9 Queens Park Savannah
Port of Spain

Beneficiary Information:

Beneficiary Account No: 182123-6
Beneficiary: National Information and Communication Technology Company Limited
Address: Lord Harris Court, 52 Pembroke Street, Port of Spain

When making your deposit/wire transfer please ask the bank teller to include the following details with your transaction:

- **Your Company Name**
- **iGOV/RFP/01/18**

To receive the RFP package, please see instructions below:

Local proponents

1. You can visit the **National ICT Company Limited (NICTCL)** offices located at **#52 Pembroke Street, Lord Harris Court, Port of Spain**, with your original Bank Deposit Slip. You will be asked to provide your Company's details (**Company Name, Address, Contact Person, Email Address and Contact Number**). Once provided, the RFP package and your receipt will be issued.

OR

2. You can email a copy of the Bank Deposit Slip to tenders@igovtt.tt along with your Company's details (Company Name, Address, Contact Person, Email Address and Contact Number). Once your payment is verified, the RFP package and receipt will be emailed directly to your email contact.

Foreign proponents

You can send an email with your wire transfer details to tenders@igovtt.tt along with your Company's details (Company Name, Address, Contact Person, Email Address and Contact Number). Once your payment is verified, the RFP package and receipt will be emailed.

The Vendor Clarification Meeting is scheduled for **24th May 2018 at 10:00 a.m.** Foreign proponents will be included via Skype for business. Further details will be sent via email. All proponents are requested to communicate their interest in participating in the meeting via email.

RFP packages will not be sold after the 14th June 2018.

All requests for information shall be emailed to tenders@igovtt.tt

Please quote the RFP number in the subject of your email when requesting information or submitting questions.

For the submission of proposals, please see instructions below:

Local proponents

Bid proposals must be dropped off directly in the marked tender box located at #52 Pembroke Street, Lord Harris Court, Port of Spain, **no later than 3:00 p.m.** on or before the scheduled closing date. Please see packaging details in the RFP document.

Foreign proponents

Bid proposals can be sent via courier (Fed Ex, DHL), which must be delivered directly to the Procurement Unit, #52 Pembroke Street, Lord Harris Court, Port of Spain, **no later than 3:00 p.m.** on or before the scheduled closing date. Please see packaging details in the RFP document.

LATE submissions WILL NOT be accepted under any circumstances.

iGovTT **DOES NOT BIND ITSELF** to accept the lowest proposal, nor to reimburse proponents for any expenses incurred in preparation of proposals.