



Government of the Republic of Trinidad and Tobago

Consulate General, Miami

DOCUMENTS REQUIRED FOR THE IMPORTATION OF HUMAN REMAINS TO TRINIDAD AND TOBAGO

**ARRANGEMENTS FOR FUNERAL SERVICES BEING HELD IN TRINIDAD AND TOBAGO FOR PERSONS
WHOSE HUMAN REMAINS ARE BEING RETURNED FOR BURIAL MUST NOT BE MADE PRIOR TO
RECEIVING APPROVAL FROM THE RESPECTIVE MINISTRIES IN TRINIDAD AND TOBAGO**

1. Notarized letter issued by the competent Authority from the Funeral Home/Agency stating the authenticity of the documents produced for the transportation of the deceased
2. An Official Certificate of Death that states the Cause of Death, with **Apostille**
3. Notarized Embalming Certificate/Affidavit from the Funeral Home/Agency
4. Notarized Permit to Dispose of or Transport Human Remains
5. Notarized letter from the Health Department, signed by a Doctor or Coroner, stating that there was no communicable disease at the time of death
6. Passport Book (eg. current Trinidad and Tobago or United States –a United States Naturalization Certificate is required if submitting a United States Passport Book); and Trinidad and Tobago Birth Certificate of the deceased;
7. Name, address, telephone contact and email address of the receiving Funeral Home/Agency in Trinidad and Tobago
 - The Funeral Home/Agency submits the above-mentioned **ORIGINAL** documents to the Consulate General of Trinidad and Tobago, Miami for processing;
 - The envelope **MUST** be addressed to:-

Consulate General of Trinidad and Tobago
1000 Brickell Avenue, Suite 800
Miami, FL 33131

ATTN: HUMAN AND CREMATED REMAINS

- A **PREPAID** self-addressed envelope **MUST** be included for the return of documents;
- The Consulate General will issue a letter certifying the authenticity of the documents. The cost of issuing this letter is **US\$32.00**. This amount must be sent in the form of a Money Order or Cashier's/Bank Cheque issued within the Continental United States **ONLY** and made payable to:- **Consulate General of Trinidad and Tobago (PERSONAL/COMPANY CHEQUES ARE NOT ACCEPTED)**;
- The official stamp of the Trinidad and Tobago Mission is affixed to each document and initialed by the authorizing officer of the Mission. The Trinidad and Tobago Passport will be canceled and returned. The United States of America Passport will be photocopied and returned. A copy of all documents will be sent via email to the Ministry of Foreign and CARICOM Affairs in Port of Spain;
- The receiving Funeral Home/Agency in Trinidad and Tobago takes the authenticated documents listed above to the Ministry of Foreign and CARICOM Affairs for verification;
- In Trinidad and Tobago memoranda are addressed to the Ministry of Health and the Ministry of Homeland Security informing of the death and requesting to be notified if there is any objection to the shipment of the remains;
- Upon receipt of approval from the two Ministries above, a letter is issued by the Ministry of Foreign and CARICOM Affairs to the Comptroller of Customs and Excise requesting authorization to import the body. A copy of that letter is given to the Funeral Home/Agency importing the body.