



Consulate General of the Republic of Trinidad and Tobago

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DOCUMENTS REQUIRED FOR THE IMPORTATION OF HUMAN REMAINS TO TRINIDAD AND TOBAGO

1. A letter issued by the competent Authority from the Funeral Home/Agency stating the authenticity of the documents produced for the transportation of the deceased
 2. An Official Certificate of Death the states Cause of Death
 3. Embalming Certificate from the Funeral Home/Agency
 4. Permit to Dispose of or Transport Human Remains
 5. A letter from the Health Department stating that there was no communicable disease at the time of death
 6. Passport Book (Trinidad & Tobago or United States) of the deceased; and Trinidad and Tobago Birth Certificate
 7. Name, address, telephone number and email address of the receiving Funeral Home/Agency in Trinidad and Tobago
- The Funeral Home/Agency submits the above-mentioned **ORIGINAL** documents to the Consulate General of the Republic of Trinidad and Tobago, Miami for processing;
 - The Consulate General will issue a letter certifying the authenticity of the documents. The cost of issuing this letter is **US\$32.00**. This amount should be sent in the form of a Money Order or Cashier's/Bank Cheque (**PERSONAL/COMPANY CHEQUES ARE NOT ACCEPTED**) made payable to Consulate General of Trinidad and Tobago;
 - The official stamp of the Trinidad and Tobago Mission is affixed to each document and initialed by the authorizing officer of the Mission. The Trinidad and Tobago Passport will be canceled and returned. The United States of America Passport will be photocopied and returned. A copy of all documents will be sent via email to the Ministry of Foreign and CARICOM Affairs in Port of Spain and to the receiving Funeral Home/Agency in Trinidad and Tobago, selected by the person/family/importer;
 - For the return of documents via Courier Service (FEDEX/UPS/DHL), a **PREPAID** self-addressed envelope **MUST** be included;
 - The receiving Funeral Home/Agency in Trinidad and Tobago takes the authenticated documents listed above to the Ministry of Foreign and CARICOM Affairs for verification;
 - In Trinidad and Tobago memoranda are addressed to the Ministry of Health and the Ministry of National Security informing of the death and requesting to be notified if there is any objection to the shipment of the remains;
 - Upon receipt of approval from the two Ministries above, a letter is issued by the Ministry of Foreign and CARICOM Affairs to the Comptroller of Customs and Excise requesting authorization to import the body. A copy of that letter is given to the person/family/agency importing the body.