

# Embassy of the Republic of Trinidad and Tobago Washington DC

1708 Massachusetts Ave, NW, Washington D.C 20036

202-467-6490 ext. 1003

## **GUIDELINES AND CONDITIONS FOR ISSUANCE OF AN EMERGENCY CERTIFICATE**

An Emergency Certificate (E.C) is a document issued to a Trinidad and Tobago citizen for the purpose of **URGENT ONE WAY** travel to Trinidad and Tobago. Emergency certificates are issued at the discretion of the Immigration Attaché assigned to the Embassy. Persons requesting emergency certificates should contact the Embassy's Immigration Department at 202-467-6490 ext. 1003 for further information before submitting an application for an emergency certificate.

The **Certificate is valid for seven (7-10) days from the date of issue**. If the intended travel is rescheduled later than ten days from original date of travel, the bearer must notify the issuing office. If travel is cancelled this document must be returned to the issuing office.

This document must not be tampered with in any manner.

The person applying for the E.C must provide the following.

- Completed Emergency Certificate application form
- Current Trinidad and Tobago passport
- Computer generated Birth Certificate; Marriage Certificate other relevant documents
- 2 Passport photos, white background
- Document/s showing proof of Emergency
- Flight Itinerary

**ADDITIONAL REQUIREMENTS ONLY for applicants who have gotten confirmation from the Immigration Department that they are eligible to have their applications mailed into the office:**

**-Money Order for \$26.35** made payable to the 'Embassy of Trinidad and Tobago'. This money order covers the cost of postage for the package

**-Authorization Letter-** Please provide a letter addressed to the Embassy's Immigration Department confirming permission to mail the package and stating the address where the package should be mailed and to whom it should be addressed.

The Emergency Certificate must be surrendered to the Immigration Officer at the port of entry in Trinidad and Tobago. An Emergency Certificate is **NOT A PASSPORT**. (A passport must be obtained for future travel).

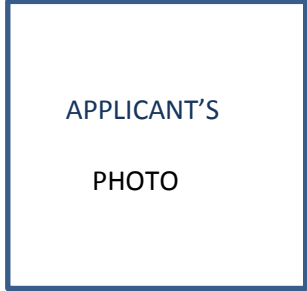
The issuance of an Emergency Certificate **does not** entitle the bearer to an expedited passport process in Trinidad and Tobago.

I, ..... have read and understood the above guidelines and conditions and I have received: Emergency Certificate NO. .... Issued on .....at the Embassy of the Republic of Trinidad and Tobago in Washington D.C, for the sole purpose of **one way** travel to Trinidad and Tobago only. ...

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**APPLICATION FOR AN EMERGENCY CERTIFICATE**



*FOR OFFICIAL USE ONLY*  
E.C.NO: .....  
DATE OF ISSUE: .....

MR.  
MRS/MS.....  
SURNAME FIRST MIDDLE INITIAL

MAIDEN NAME..... PHONE CONTACT.....  
(WOMEN ONLY)

DATE OF BIRTH..... PLACE OF BIRTH.....

ADDRESS.....  
.....

NUMBER OF YEARS RESIDING IN THE U.S.A: .....PROFESSION.....

REASON FOR APPLYING FOR AN EMERGENCY CERTIFICATE.....  
.....

PASSPORT NO: ..... ISSUE DATE..... PLACE OF ISSUE.....

DO YOU HOLD CITIZENSHIP OF ANY OTHER COUNTRY? YES  NO  IF YES STATE COUNTRY AND DATE OF ACQUISITION OF FOREIGN CITIZENSHIP

COUNTRY..... DATE OF ACQUISITION.....

DETAILS OF FLIGHT: FLIGHT NO: ..... PORT OF DEPARTURE: .....  
PROPOSED DATE OF DEPARTURE: .....

DATE ..... APPLICANT'S SIGNATURE.....  
NB: THIS DOCUMENT IS ISSUED ONE WEEK BEFORE PROPOSED DEPARTURE DATE

**DO NOT WRITE IN THIS SPACE**  
**(FOR OFFICIAL USE ONLY)**

**DOCUMENTS PRODUCED**

BIRTH CERTIFICATE  PASSPORT

MARRIAGE CERT.  MRP # \_\_\_\_\_

OTHER DOCUMENTS \_\_\_\_\_

APPROVED BY.....

SIGNED BY.....

DATE.....

PLACE OF ISSUE.....