



EMBASSY OF THE REPUBLIC OF TRINIDAD AND TOBAGO

1708 Massachusetts Avenue N.W., Washington D.C. 20036
Phone: (202)-467-6490 Email: embdcimmigration@foreign.gov.tt

REQUIREMENTS FOR THE REPATRIATION OF HUMAN REMAINS

Submit all **ORIGINAL** documents listed below, to the Immigration Department at the Embassy. Processing of Human Remains takes between **7 – 10 business days**.

CHECKLIST:

- **DEATH CERTIFICATE:** for the deceased national. The full name of the deceased, date and place of death **must**, be recorded on Death Certificate.
- **LETTER/CERTIFICATE OF NON-CONTAGIOUS DISEASE:** issued by doctor, coroner or hospital. It must bear an official letter head and be signed by a medical practitioner.
- **PERMIT TO DISPOSE/TRANSPORT HUMAN REMAINS:** issued by the Department of Health within the relevant district
 - Letter of authenticity issued by an authority verifying the authenticity of the document, for the transportation of the deceased, if necessary.
- **EMBALMING CERTIFICATE:** from funeral home.
- **BIRTH CERTIFICATE:** of deceased, Trinidad and Tobago Restoration or Adoption Certificate, *if applicable*.
 - If the deceased is not a citizen of Trinidad and Tobago by birth, their Original Birth Certificate/Adoption Certificate from the respective country must be produced; along with relevant official translations where necessary.
 - If the deceased is a naturalized citizen of another country, their Naturalization Certificate must be produced, along with relevant official translations where necessary.
- **PASSPORT:** Trinidad and Tobago passport (valid or expired).
 - If the applicant is not a citizen of Trinidad and Tobago by birth, or Naturalized Citizen of another country, their passport from the respective country must be produced.
- **PROPOSED TRAVEL ITINERARY:** stating when remains may be transported to Trinidad and Tobago. It is not advised that final travel plans be made until confirmation from the Embassy is received.
- **CONTACT INFORMATION:** for the funeral agency and individual making the request.
 - For funeral agency responsible for receipt of Human Remains, in Trinidad and Tobago. This should include point of contact full name, phone number, and email address.
 - For one (1) designated family member of the deceased in Trinidad and Tobago. This should include full name, phone number, and email address.

Additional documents may be required on a case-by-case basis.

- **PAYMENT:** submit payment for **\$20.00**. *All payments must be made payable to "Embassy of Trinidad and Tobago" by money order only.*
- **POSTAGE:** a money order for **\$28.75 (subject to change)**, must be provided for postage, along with a letter of authorization to have documents mailed.
 - The authorization letter, must include full name (addressee), full address of where the package, should be mailed and a valid contact number. The authorization letter, can also be found, on our website at www.foreign.gov.tt/embwashington (Document – 13).



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REQUIREMENTS FOR THE REPATRIATION OF CREMATED REMAINS

Submit all **ORIGINAL** documents listed below, to the Immigration Department at the Embassy. Processing of Cremated Remains takes between **7 – 10 business days**.

CHECKLIST:

- **DEATH CERTIFICATE:** for the deceased national. The full name of the deceased, date and place of death **must**, be recorded on Death Certificate.
 - **CERTIFICATE OF CREMATION**
 - **LETTER OF CONFIRMATION:** from funeral Home attesting that the urn contains only the cremated remains of the deceased.
 - **STATEMENT OF DEATH:** from the funeral director.
 - **BIRTH CERTIFICATE:** of deceased, Trinidad and Tobago Restoration or Adoption Certificate, *if applicable*.
 - If the deceased is not a citizen of Trinidad and Tobago by birth, their Original Birth Certificate/Adoption Certificate from the respective country must be produced; along with relevant official translations where necessary.
 - If the deceased is a naturalized citizen of another country, their Naturalization Certificate must be produced, along with relevant official translations where necessary.
 - **PASSPORT:** Trinidad and Tobago passport (valid or expired).
 - If the applicant is not a citizen of Trinidad and Tobago by birth, or naturalized citizen of another country, their passport from the respective country must be produced
 - **PROPOSED TRAVEL ITINERARY:** stating when remains may be transported to Trinidad and Tobago. It is not advised that final travel plans be made until confirmation from the Embassy is received.
 - **CONTACT INFORMATION:** for the individual making the request, along with a coloured copy of the person's (transporting the urn) passport.
- Additional documents may be required on a case-by-case basis.***
- **PAYMENT:** submit payment for **\$20.00**. *All payments must be made payable to **"Embassy of Trinidad and Tobago"** by money order only.*
 - **POSTAGE:** a money order for **\$28.75 (subject to change)** must be provided for postage, along with a letter of authorization to have documents mailed.
 - The authorization letter must include full name (addressee), full address of where the package should be mailed and a valid contact number. The authorization letter can also be found on our website at www.foreign.gov.tt/embwashington (Document – 13).