

Consulate General of the Republic of Trinidad and  
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**VISAS FOR TRINIDAD AND TOBAGO**  
**INSTRUCTIONS AND GENERAL INFORMATION**

The Consulate General in New York exercises consular jurisdiction in the following states of the eastern seaboard of the United States of America – Connecticut, Maine, Massachusetts, New Hampshire, New Jersey, New York, Pennsylvania, Rhode Island and Vermont. All of the other states are covered by our Embassy in Washington, D.C. and the Consulate General in Miami.

*VISA APPLICATIONS MUST BE MAILED TO THE CONSULATE  
GENERAL OF THE REPUBLIC OF TRINIDAD AND TOBAGO*

**1. YOU MUST SUBMIT THE FOLLOWING:**

**a. Completed Application Form**

**b. Applicant's Passport and colored copy of bio-data page.** Passport must be VALID for at least six (6) months from the date of proposed travel.

**c. Notarized Copy of document(s) indicating applicant's legal status in the United States of America (U.S.A.).** Please submit a notarized copy of the applicant's permanent resident card or valid work permit/employment authorization document. In instances where the applicant is on a student visa, missionary visa or any other type of visa, please be sure to submit the passport in which the applicable visa was issued upon and must be valid beyond the date of return from proposed visit to Trinidad and Tobago.

**d. Employment Letter.** Employment letters must be issued within the last three (3) months of the date of your application and must be on an official letter head from the company of issuing authority. Each job letter must be signed by the HR personnel responsible for producing the letter and must include their contact information. Full time students who are not currently employed must produce an enrollment verification letter from the school that you are currently attending.

**e. Letter of invitation from host.** Invitation letters should be accompanied by a colored copy of the valid Trinidad and Tobago passport or Trinidad and Tobago Identification (ID) Card. Visa applicants who are travelling to Trinidad and Tobago for purposes related to business or school must produce letters from the company or institution associated with their travel that references their purpose of travel to Trinidad and Tobago and the duration of their trip.

**f. Recent Bank Statement.** Bank statements must show transactions during the last three (3) months at least and must display the name of the applicant.

**g. Valid return Airline Ticket or Flight Itinerary to place of residence.**

**h. Additional documents as may be required.**

## **2. VISA APPLICATION FEES**

Fees are paid by MONEY ORDER ONLY and made payable to “Consulate General of Trinidad and Tobago”.

### **RETURN MAILING OPTIONS (Choose one)**

a. Single Entry Visa - Fifty-Three Dollars (\$53.00).

b. Multiple Entry Visa - Eighty-Five Dollars (\$85.00).

c. Fees are paid by **MONEY ORDER ONLY** and made payable to “**Consulate General of Trinidad and Tobago**”. Individual money orders must be made for each application.

(i) **Postage via FedEx -**

(a) 2 days shipping - Twenty Dollars (\$20.00)

(b) Nextday/Saturday Shipping - Thirty Dollars (\$30.00)

**OR**

(ii) Mail a **PREPAID RETURN** Envelope and Select "**ENSURE SIGNATURE UPON DELIVERY**" option.

d. Authorization Letter-giving the Consulate of Trinidad and Tobago permission to have your documents sent to your preferred address. ALL authorization letters must include the FULL ADDRESS of where the passports should be mailed and to whom it should be addressed.

### **PROCESSING TIME**

Ten (10) Business Days - from the date application reaches the Consulate.