



Consulate General of the Republic of Trinidad and Tobago
125 Maiden Lane, 4th Floor, New York, NY 10038, U.S.A.
Tel.: (212)682-7272 ▪ Fax: (212)232-0368 ▪
E-mail: cgnyconsulateinfo@foreign.gov.tt ▪ Website: <https://foreign.gov.tt/cgnewyork>

GUIDELINES FOR APPLYING FOR A MUSLIM DIVORCE DECREE BY MAIL

A. GENERAL GUIDELINES

1. A divorce decree can **only** be provided for persons who were divorced under Muslim rites in Trinidad and Tobago.
All other divorces (civil) are done through the courts in Trinidad and Tobago.
2. The Muslim divorce decree is issued by the Registrar General's Department, Ministry of Legal Affairs in Port-of-Spain, Trinidad and Tobago.
3. **ALL** fees are to be paid by **Money Order only** and made payable to:
Consulate General of Trinidad and Tobago (No Checks or Cash accepted).
4. The cost for obtaining a divorce decree through this Consulate General is **\$11.00**:
(\$6.00 for the certificate and \$5.00 for the service charge).
Please further note:
 - a. One Certificate costs: \$11 (\$6 certificate fee + \$5 service fee)
 - b. Two Certificates costs: \$17 (\$12 certificate fee + \$5 service fee)
5. The certificate(s) **MUST** be collected from the Consulate General within three years from the date of application. If not collected after three (3) years, the certificate(s) will be destroyed.
6. Kindly ensure that the application is complete. Please also be careful to avoid any of the following errors/omissions, which **would** cause delays in processing the application:-
 - *NO SIGNATURE ON FORMS.*
 - *INCORRECT INFORMATION ON THE FORM*
 - *PHOTOCOPIES ARE NOT CLEAR.*
 - *MAILED IN APPLICATIONS ARE NOT NOTARIZED.*
 - *HANDWRITING IS DIFFICULT TO READ.*
 - *NO PHOTO ID IS PROVIDED.*
 - *PHOTO ID IS EXPIRED OR UNUSABLE.*
 - *INCORRECT FEES SUBMITTED.*
7. An Apostille can be requested on the certificate at no additional cost, at the time of submission of the application.

B. DOCUMENTS REQUIRED TO APPLY FOR A DIVORCE DECREE BY MAIL

1. Two (2) completed Application Forms (must be notarized).
2. Two (2) notarized copies of a VALID photo identification (ID)
(Example: Driver's License, State Identification Card, Alien Registration Card, Passport or Certificate of Citizenship from Trinidad and Tobago or US).
3. Two (2) copies of the previous divorce decree (if available)
4. Money order for fees (see A3 and A4 above).
5. If you want the certificate(s) mailed to you, include postage fees or a prepaid envelope. (see Section D).

C. APPLICATION PROCESS

1. On receipt of the completed application and fees, the Certificate is ordered through the Registrar General's Department online system.
2. The divorce record is checked for errors, printed in Trinidad and Tobago and mailed to the Consulate General in New York. This process takes **approximately** six (6) to eight (8) weeks.
3. Applicants are **encouraged** to check on the status of the application with the Consulate General via the following:-
 - by contacting an officer at 212-682-7272 **Ext.1106** or 1124, or
 - by sending an email to cgnycertificates@foreign.gov.tt.

CI. RETURN MAILING OPTIONS (Choose one)

Fees are paid by MONEY ORDER ONLY and made payable to “**Consulate General of Trinidad and Tobago**”. Individual money orders must be made for each application.

(i) Postage via FedEx –

(a) 2 days shipping - Twenty Dollars (\$20.00)

(b) Next day/Saturday Shipping - Thirty Dollars (\$30.00)

OR

- (ii) Mail a PREPAID RETURN Envelope and select the “ENSURE SIGNATURE UPON DELIVERY” option**



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APPLICATION FOR DIVORCE CERTIFICATE (MUSLIM)

SECTION A – APPLICANT INFORMATION

First Name: _____ Last Name: _____

Address _____

Telephone (HOME) _____ (CELL) _____

E-mail _____

Valid I.D. (ID/PP/DP) _____ Number _____
PLACE OF ISSUE EXPIRATION DATE (MM/DD/YYYY)

SECTION B - DETAILS OF DIVORCE

Apostille Stamp: Yes No

Name of Groom: _____

Name of Bride: _____

Date of Dissolution: (dd/mm/yyyy) _____

Date of Marriage: (dd/mm/yyyy) _____ Place of Marriage: _____

SECTION C - AUTHORISATION

I, _____ (name), hereby authorize the Consulate General in New York to obtain a Divorce Certificate (Muslim) on my behalf.

Signature: _____ Date: _____

FOR OFFICIAL USE

FEE: \$	_____
RECEIPT NO:	_____
DATE:	_____



 SIGNATURE & STAMP OF NOTARY PUBLIC

NB: This document must be NOTARIZED.