



High Commission for the Republic of Trinidad and Tobago

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APPLICATION FOR RESTORATION OF TRINIDAD AND TOBAGO CITIZENSHIP

1) GUIDELINES ON COMPLETION AND SUBMISSION OF APPLICATION FORM

- Restoration Application forms are available at the Trinidad and Tobago High Commission, London or via the Trinidad and Tobago Ministry of Foreign Affairs website: <https://foreign.gov.tt/missions-consuls/tt-missions-abroad/diplomatic-missions/high-commission-london-united-kingdom/>
- Three (3) Forms 16 of the Citizenship (Amendment) Regulations 1988 and one (1) Immigration Forms 40 and 40A. Form 16 must be completed and signed in the presence of a Solicitor, Commissioner of Affidavit, Justice of Peace or Notary Public. The form must be signed, rubber stamped or sealed within the last **six (6) months**.
- On completion of the application form all sections must be completed with the required information.

2) REQUIREMENTS

- A Police Disclosure Certificate / DBS Check / Subject Access Record from Police National Computer (PNC). (**No older than six (6) months**)
- Chest X-ray report. (Print out slip only); (**No older than six (6) months**)
- Last issued Trinidad and Tobago Passport. If this passport has been lost/stolen, a Statutory Declaration must be submitted detailing the inability to produce this document.
- Current Passport of other country of citizenship.
- Birth Certificate – Computer Generated with Personal Identification Number (**PIN**)
- If Citizenship of Trinidad and Tobago was acquired by Descent, you must produce the following for the parent by whom you acquired citizenship:
 - Birth Certificate
 - Marriage Certificate (If Applicable)
 - Citizenship Certificate of any other country than Trinidad and Tobago
- Where applicable, you must produce the following with your application :
 - Marriage Certificate
 - Decree Absolute or Final Divorce Decree
 - Affidavit/Statutory Declaration, (applicable to persons with discrepancies in their name, or no name on their Certificate of Birth) N.B in certain instances upon view the application, a Deed Poll may be necessary.
 - Deed Poll(s) or Change of Name Deed(s) (where applicable), **Deed Polls or Change of Name Deeds must be registered by the Local Authority of the country in which the document was obtained.**
 - Other legal document
- One written Character reference. (The individual must be a recognised professional e.g. Minister of Religion, Barrister, Police Officer, Managing Director, Notary Public, Justice

of the Peace, Registered Nurse, Teacher, Permanent Civil Servant etc...) The Referee must have known you for three (3) years and must not be a relative. (**No older than six (6) months**).

- Original Renunciation Certificate
- Evidence of acquisition of citizenship of the country of present nationality.
- Bio-data including the following information:
 - Places you have lived in Trinidad and Tobago and overseas including specific years;
 - School/training institutions you have attended in Trinidad and Tobago and overseas including specific years; employment history.
- Four (4) passport-size photographs (**please see portrait quality**). A Notary Public, Solicitor, Commissioner of Affidavit or Justice of Peace who signed the Restoration Forms, is required to endorse the reverse side of one photograph with the words “*I certify that this is a true likeness of Mr, Mrs, Miss -----*” and add his/her signature - (*person endorsing photograph*).

Portrait Quality

- Only coloured photographs are acceptable.
- **The background for the image must be pure white.**
- The portrait size must be at least **5cm x 5cm** or **41mm x 31 mm**.
- The image of the face in the portrait should take up **70%** of the vertical dimension, showing a close-up of head and the top of the shoulders.
- The portrait must be taken with the subject’s head upright and looking directly at the camera; both edges of the face should be clearly visible with a neutral expression.
- The portrait should be in sharp focus with no shadows or reflections on the face.
- A full front view of applicant’s face, with eyes open and without dark glasses (unless there is a physical disability), are to be taken. **NB:** Head-dress may be accepted only in keeping with religious customs or for medical reasons. In ALL cases, full facial features from bottom of chin to top of forehead must be clearly visible, i.e. **absolutely no hair on your forehead or falling at the sides of the face.**
- All facial jewellery (nose, eye rings etc.) **MUST** be removed.
- The portrait should be on high quality photographic paper with high resolution.
- **DO NOT** pin, staple or glue photographs to the application form.
- Photographs **MUST** have been taken and signed within the last six (6) month

PAYMENT OF THE APPLICATION FEE IN THE UNITED KINGDOM

- Application fee Twenty Pounds (**£20.00**) on the day of the appointment (**non-refundable**) and Fifty-Five Pounds (**£55.00**) on approval and collection of Restoration Certificate. Fees are payable in Cash or Postal Order and made payable to ‘**Trinidad and Tobago High Commission**’ only. Please note there is no card payment facility.

NB: ALL APPLICANTS (WITHOUT EXCEPTION) ARE REQUIRED TO MAKE AN APPOINTMENT FOR AN INTERVIEW.

ONLY ORIGINAL DOCUMENTS WILL BE ACCEPTED AND MUST BE SUBMITTED WITH LEGIBLE COLOURED PHOTOCOPIES. ANY DOCUMENT NOT RECORDED IN ENGLISH MUST BE ACCOMPANIED BY AN OFFICIAL ENGLISH TRANSLATION.

Kindly contact the Passport and Immigration Department to make an appointment on 0207 245 9351 when you are ready to submit your application.